

Historic District Commission
November 17, 2008 – Regular Meeting
Town Hall – Room #3
127 Norwich Avenue

MEMBERS PRESENT: Vice Chairman Ellen Sharon, Robert Kvederas, Alternate Janice Adams;
Zoning Enforcement Officer Craig Grimord; Liaison Selectman Rosemary Coyle.

MEMBERS ABSENT: Chairman Deborah Hayn, Nancy Anderson, Peter Chesnes.

1. CALL TO ORDER.

Vice Chairman Sharon called this Regular Meeting to order at 7:03 p.m.

2. ADDITIONS TO THE AGENDA.

No additions were requested.

3. MINUTES OF PREVIOUS MEETING.

A. Minutes of September 8, 2008, Regular Meeting.

Motion by: R. Kvederas
to waive reading of the minutes.

Second by: J. Adams.

Vote: Unanimous.

Motion by: R. Kvederas
to approve the minutes of September 8, 2008, meeting as read.

Second by: J. Adams.

Vote: Unanimous to approve.

4. FIVE MINUTE SESSION FOR THE PUBLIC.

Morris Epstein, 76 Norwich Avenue, stated that his house at 76 Norwich Avenue is listed on the National Historic Village Register as having been built in 1830 when in actuality it was built in 1939. Mr. Epstein asked what the procedure is to correct this mistake.

C. Grimord said he has a contact address for Mr. Epstein at the State and thought Mr. Epstein would have to show proof, such as a deed, or other papers to prove the date.

5. PUBLIC HEARINGS.

No hearings this evening.

6. PENDING APPLICATIONS.

No pending applications.

7. NEW APPLICATIONS.

No new applications have been received as of today.

8. OLD BUSINESS.

A. Boy Scouts/Colored School Painting Project

R. Kvederas reported that the proper procedure has been followed and approved to have the Boy Scouts paint the schoolhouse. The weather and the timing are now the only concern. If not done by the end of November it will wait until Spring.

B. Historic District Sign/Bacon Academy

Vice Chairman Sharon stated she had not contacted Bacon Academy regarding a sign for the schoolhouse as yet.

C. Linwood Avenue Committee Update

C. Grimord stated that the office staff met with the State Department of Transportation (DOT). DOT confirmed State information of property ownership, ROW access, etc., now the Town needs to update information with potential uses for the designated area to move forward.

NANCY A. BRAY
TOWN CLERK

Nancy A. Bray

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D. Bank of America Application/permit status

The application for demolition has been submitted, however, it was found that one of the houses in question is on the National Historic Register Supplementary List and the timeframe is a 60 day waiting period not 30 for the notice to demolish. The Public Hearing is closed, the Planning and Zoning Commission has been given an updated version of the proposal, final staff reports are completed.

9. NEW BUSINESS.

A. 2009 Meeting Schedule

The calendar was presented and the start time of the meeting is posted as 7:30 and needs to be changed to 7:00 p.m.

Motion by: J. Adams

to approve the calendar as submitted with a change from 7:30 p.m. to 7:00 p.m.

Second by: R. Kvederas.

Vote: Unanimous.

B. Proposed Policy/Procedure for Unscheduled Opening of School for Colored Children

Ellen Sharon prepared a procedure to follow for permission to open the School when an opportunity arises and the date falls prior to a regularly scheduled meeting of the Commission. R. Kvederas suggested that the Chair or Vice Chair be contacted rather than the suggested two person approval.

Motion by: R. Kvederas

to approve the proposed policy presented by E. Sharon with a change to read, "The schoolhouse may be opened based on the approval of the Chair or Vice Chairman of the HDC to open the school, provided that: . . .".

Second by: J. Adams.

Vote: Unanimous.

C. Committee for Certificates of Appreciation.

J. Adams said the list of potential candidates will be presented at the January meeting to be awarded at a meeting in the Spring.

10. COMMUNICATIONS.

No communications received.

11. ZONING ENFORCEMENT OFFICER'S REPORT.

Parking on the Hayward Avenue side of the Green was discussed, curb break on the same side of the Green seems to be allowing runoff to begin erosion towards the Civil War statue.

12. ADJOURNMENT.

Motion by: J. Adams

to adjourn this meeting.

Second by: R. Kvederas.

Vote: Unanimous.

Vice Chairman Sharon adjourned the meeting at 7:39 p.m.

Respectfully submitted,

Mary Jane Slade
Clerk