

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11101 <u>BOARD OF FINANCE</u>		
11101 40103 OVERTIME		2,011.00
Meeting Clerk - 24 meetings, 3 hours per meeting ⁽²⁾		
11101 41230 FICA		154.00
11101 42301 OFFICE SUPPLIES		100.00
Tapes, Stationary, etc.		
11101 44202 FINANCIAL & ACCOUNTING		12,175.00
Independent audit - Total fee \$43,800 (Town/BOE/Sewer & Water)		
11101 44217 POSTAGE		100.00
11101 44232 PRINTING & PUBLICATIONS		2,500.00
Printing of budget information		
11101 44275 ANNUAL REPORT		5,150.00
Printing of annual report		
11101 50900 CONTINGENCY		40,000.00
Reserve for unanticipated expenditures		
11101 50950 CONTRACT SETTLEMENTS		86,541.00
Estimated contract settlements for union contracts in negotiation, including FICA & retirement		
TOTAL BOARD OF FINANCE		148,731.00

⁽²⁾ Reclassification from Contractual, Temporary, Occasional Payroll

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11102 POLICE RETIREMENT BOARD		
11102 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		240.00
Meeting Clerk - 4 quarterly meetings		
11102 42301 OFFICE SUPPLIES		50.00
11102 43213 MILEAGE, TRAINING & MEETINGS		200.00
CT Public Pension Forum conferences - 2 Board members for October & April conferences		
11102 43258 PROFESSIONAL MEMBERSHIPS		50.00
CT Public Pension Forum membership		
11102 44208 PROFESSIONAL SERVICES		3,100.00
Actuarial services		
TOTAL POLICE RETIREMENT BOARD		3,640.00

**TOWN OF COLCHESTER
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	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11104 <u>ETHICS COMMISSION</u>		
11104 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL Meeting Clerk for 6 meetings		360.00
11104 44208 PROFESSIONAL SERVICES Independent investigator - for probable cause complaints. Allows investigations to proceed in a way as to minimize legal expenses. Court stenographer to record complaint hearings.		200.00
11104 44232 PRINTING & PUBLICATIONS Complaint forms. Filing information for new hires & commission members		200.00
TOTAL ETHICS COMMISSION		760.00

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11201 <u>FIRST SELECTMAN</u>		
11201 40101 REGULAR PAYROLL		136,225.00
First Selectman	77,092.00	
Executive Assistant to the First Selectman ⁽¹⁾	45,185.00	
Part-time Clerk (4 hrs/day) ⁽¹⁾	13,948.00	
11201 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		1,507.00
Temporary staff to cover vacation/leaves		
11201 41210 EMPLOYEE RELATED INSURANCE		476.00
Life Insurance	116.00	
Long Term Disability	360.00	
11201 41230 FICA & RETIREMENT		16,519.00
FICA & Medicare	10,537.00	
Defined Contribution 401(a) Plan contributions	5,982.00	
11201 42233 COPIER		4,968.00
Central copier - monthly lease payments ⁽⁴⁾	3,024.00	
Central copier - service contract ⁽⁴⁾	1,044.00	
Central copier - per copy overages ⁽⁴⁾	300.00	
Copy paper ⁽⁴⁾	600.00	
11201 42301 OFFICE SUPPLIES		1,400.00
Paper, envelopes, letterhead, pens, computer & printer supplies		
11201 42343 TECHNICAL REFERENCE MATERIALS		200.00
Reference materials		
11201 43213 MILEAGE, TRAINING & MEETINGS		3,350.00
Meetings, conferences, workshops mileage @ 50.5 cents/mile.	850.00	
Workshop & conference fees: FOI, accident investigation, risk management, customer service, etc. Selectmen registration fees, staff-wide mandated training	2,500.00	
11201 43258 PROFESSIONAL MEMBERSHIPS		23,481.00
Regional Economic Development	3,700.00	
Southeast CT Council of Governments	7,276.00	
CT Council of Small Towns	1,025.00	
CT Conference of Municipalities	8,630.00	
New London County Chamber of Commerce	350.00	
Salmon River Watershed Partnership	2,500.00	
Reference materials ⁽⁵⁾	0.00	

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11201 44208 PROFESSIONAL SERVICES		2,800.00
Website Services ⁽²¹⁾	0.00	
Required Physicals & Testing for Employment	200.00	
Employee Assistance Program Fees	2,200.00	
Section 125 Plan - Administrative Costs	400.00	
11201 44217 POSTAGE		6,000.00
Postage	1,500.00	
Postage meter - quarterly lease payments ⁽⁴⁾	3,372.00	
Postage meter charges ⁽⁴⁾	968.00	
First class mail permit ⁽⁴⁾	160.00	
11201 44230 LEGAL NOTICES		500.00
Meeting warnings ⁽⁶⁾		
11201 44231 ADVERTISING		2,000.00
Employment advertising		
11201 45216 TELEPHONE		1,300.00
12 months base & long distance charges		
11201 45250 HEBRON TAXES		450.00
Property taxes to Town of Hebron ⁽⁴⁾		
11201 46224 EQUIPMENT REPAIRS		150.00
Office Equipment Repairs		
11201 47242 PARADES & CELEBRATIONS		4,000.00
Holiday decorations	1,000.00	
Parade Materials/Supplies	222.00	
Grave markers & flags	1,253.00	
Facility Permit	250.00	
Poster Contest (Bonds and Program Design)	275.00	
Float Prizes	150.00	
Band donations	300.00	
Colchester Fife & Drum	550.00	
11201 47281 SPECIAL SERVICES		1,350.00
Contribution to TVCCA - for services provided to Colchester residents ⁽⁷⁾		
	TOTAL FIRST SELECTMAN	206,676.00

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

DETAIL
AMOUNT

TOTAL

- (1) Reclassification from Other Regular & Part-time Payroll
- (2) Reclassification from Contractual, Temporary, Occasional Payroll
- (4) Reclassification from Central Services budget
- (5) Reclassification to Technical Reference Materials
- (6) Reclassification from Advertising
- (7) Reclassification from Senior Services
- (21) Reclassification to Information Technology

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11301 <u>ACCOUNTING</u>		
11301 40101 REGULAR PAYROLL		166,201.00
CFO, including estimated merit increase (Town portion)	50,233.00	
Finance Director ⁽¹⁵⁾	65,721.00	
Payroll/AP Coordinator (8 hrs/day) ⁽¹⁾	48,797.00	
Longevity - Finance Director & Payroll/Accounts Payable Coordinator ⁽¹⁾	1,450.00	
11301 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		9,594.00
Treasurer ⁽¹⁾		
11301 41210 EMPLOYEE RELATED INSURANCE		1,044.00
Life Insurance	457.00	
Long Term Disability Insurance	587.00	
11301 41230 FICA & RETIREMENT		23,991.00
FICA & Medicare	13,449.00	
Defined Contribution 401(a) Plan contributions	10,542.00	
11301 42233 COPIER		1,000.00
Copier supplies		
11301 42301 OFFICE SUPPLIES		2,500.00
11301 42343 TECHNICAL REFERENCE MATERIALS		250.00
GAAFR Review & Other reference materials for Finance & Treasurer		
11301 43213 MILEAGE, TRAINING & MEETINGS		6,500.00
Workshop, conference, meeting mileage @ 50.5 cents per mile	500.00	
CT Conference of Municipalities, Government Finance Officers' Association conference/workshop registrations	750.00	
Staff training - finance, payroll/personnel, computer, MUNIS financial software	2,000.00	
MUNIS Conference	2,500.00	
National or New England States GFOA Conference - CFO (50% Town/50% BOE)	750.00	
11301 43258 PROFESSIONAL MEMBERSHIPS		550.00
CT-GFOA Dues - CFO, Finance Director	130.00	
National GFOA Dues - CFO Only	200.00	
AICPA dues - CFO only	100.00	
CSCPA dues - CFO only	120.00	

**TOWN OF COLCHESTER
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	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11301 44205 DATA PROCESSING		26,360.00
MUNIS - ASP Services for Payroll, General Ledger, Fixed Assets, Requisitions		
- Town share	22,500.00	
Add Crystal Reports to Munis software (purchased December 2007)	860.00	
Checks, Purchase Orders, Advices, Requisitions	3,000.00	
11301 44217 POSTAGE		2,500.00
11301 45216 TELEPHONE		1,500.00
Base fee and long distance		
11301 46224 EQUIPMENT REPAIRS		350.00
Office equipment repairs - typewriter, fax machine		
11301 48416 OFFICE EQUIPMENT		2,118.00
Pitney Bowes Folder/Inserter (shared 50/50 with BOE) - monthly lease		
TOTAL ACCOUNTING		244,458.00

⁽¹⁾ Reclassification from Other Regular & Part-time Payroll

⁽¹⁵⁾ Union Contract in Negotiation -- Potential Raises Included in Board of Finance Contract Settlements

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11303 <u>TAX COLLECTOR</u>		
11303 40101 REGULAR PAYROLL		91,766.00
Tax Collector	57,747.00	
Assistant to the Tax Collector (7 hrs/day) ⁽¹⁾	34,019.00	
11303 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		5,344.00
Part-Time Clerk (400 hours per year) ⁽³⁾		
11303 41210 EMPLOYEE RELATED INSURANCE		473.00
Life Insurance	139.00	
Long Term Disability Insurance	334.00	
11303 41230 FICA & RETIREMENT		12,936.00
FICA & Medicare	7,429.00	
Defined Contribution 401(a) Plan contributions	5,507.00	
11303 42301 OFFICE SUPPLIES		2,900.00
Paper, toner, envelopes (delinquent demands, billing), general office supplies, extra envelopes for enforcement		
11303 43213 MILEAGE, TRAINING & MEETINGS		1,500.00
Required classes & Annual Seminar for Tax Collector; classes for Assistant. Mileage @ 50.5 cents per mile		
11303 43258 PROFESSIONAL MEMBERSHIPS		95.00
CT Tax Association & New London County Collectors Association dues		
11303 44205 DATA PROCESSING		10,600.00
Quality Data -- printing, processing, mail preparation, rate book, rate forms, binding & software support		
11303 44217 POSTAGE		10,900.00
Tax bills, delinquent statements, demands & other notices required for collection. Bulk rate varies by quantity.		
11303 44223 SERVICE CONTRACTS		3,267.00
DMV access including annual & monthly user fees.	450.00	
DMV annual fee to the State (assistance by DMV in collecting delinquent taxes)	2,817.00	
11303 44230 LEGAL NOTICES		550.00
Legal notices required by State Statute for collection periods ⁽⁶⁾		

**TOWN OF COLCHESTER
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	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11303 45216 TELEPHONE		1,140.00
12 monthly base fees for telephone	790.00	
12 months of long distance charges	350.00	
TOTAL TAX COLLECTOR		141,471.00

- (1) Reclassification from Other Regular & Part-time Payroll
- (3) Reclassification from Miscellaneous Payroll
- (6) Reclassification from Advertising

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11304 ASSESSOR		
11304 40101 REGULAR PAYROLL		171,212.00
Assessor ⁽¹⁵⁾	72,225.00	
Deputy Assessor ⁽¹⁾	59,008.00	
Assistant to the Assessor (8 hrs/day) ⁽¹⁾	38,879.00	
Longevity	1,100.00	
11304 40103 OVERTIME		696.00
11304 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		824.00
Temporary help to cover vacations & workshop for Assessor and staff		
11304 41210 EMPLOYEE RELATED INSURANCE		1,015.00
Life Insurance	480.00	
Long term Disability Insurance	535.00	
11304 41230 FICA & RETIREMENT		24,145.00
FICA & Medicare	13,215.00	
Defined Contribution 401(a) Plan contributions	10,930.00	
11304 42233 COPIER		1,850.00
Monthly lease	1,500.00	
Per copy charges	250.00	
Paper for copier	100.00	
11304 42301 OFFICE SUPPLIES		2,200.00
State mandated forms, pricing books, cards, labels, Personal Property declaration, envelopes	1,050.00	
General office supplies, veteran cards, correction forms	450.00	
Printer ribbons/cartridges	450.00	
Reproduction of tax maps for sale & office	250.00	
11304 42340 OTHER PURCHASED SUPPLIES		75.00
Film & Developing costs.		
11304 42343 TECHNICAL REFERENCE MATERIALS		530.00
Subscription - NADA pricing guides, computer schedule, trailer/recreation vehicle guides ⁽⁸⁾	500.00	
Older Car Price Guide ⁽⁸⁾	30.00	

**TOWN OF COLCHESTER
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	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11304 43213 MILEAGE, TRAINING & MEETINGS		6,717.00
State Meetings & OPM training - mileage	253.00	
County meetings - mileage	556.00	
Annual vendor training/seminar with Quality Data & Vision Appraisal - mileage	242.00	
Field Work-permit & C.O. inspections, review, personal property discovery and audits for Assessor & Deputy Assessor - mileage	4,646.00	
UConn Assessor's School & Education required for recertification - mileage	596.00	
CCMA recertification for Assessor & Deputy Assessor. Revaluation certification for Assessor		
Litigation - inspections for appraisals, meetings with legal counsel, settlement conferences & trials	424.00	
11304 43258 PROFESSIONAL MEMBERSHIPS		405.00
CAAO - CT Association of Assessing Officers	100.00	
IAAO - International Association of Assessing Officers	150.00	
SPA - Society of Professional Assessors	30.00	
NRAAO - Northeast Regional Association of Assessing Officers	30.00	
HCAA - Hartford County Assessors Association	35.00	
GNLCAA - Greater New London County Assessors	35.00	
IAAO - Connecticut Chapter of IAAO	25.00	
Subscriptions ⁽⁵⁾	0.00	
Older Car Price Guide ⁽⁵⁾	0.00	
11304 44205 DATA PROCESSING		12,735.00
Quality Data Service Contract	5,835.00	
VISION CAMA - maintenance contract	6,900.00	
11304 44208 PROFESSIONAL SERVICES		8,495.00
Mylars and Tax Map updates	3,985.00	
Personal property audits	1,325.00	
Computer consultant for CAMA system	1,185.00	
Digitizing GIS maps	2,000.00	
11304 44217 POSTAGE		1,795.00

**TOWN OF COLCHESTER
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	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11304 45216 TELEPHONE		1,200.00
12 months base phone charges	750.00	
12 months long distance charges	450.00	
TOTAL ASSESSOR		233,894.00

⁽¹⁾ Reclassification from Other Regular & Part-time Payroll

⁽⁵⁾ Reclassification to Technical Reference Materials

⁽⁸⁾ Reclassification from Professional Memberships

⁽¹⁵⁾ Union Contract in Negotiation -- Potential Raises Included in Board of Finance Contract Settlements

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
 11305 <u>BOARD OF ASSESSMENT APPEALS</u>		
11305 40103 OVERTIME		700.00
Meeting Clerk - 25 hours ⁽¹⁾		
 11305 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		 900.00
Stipend for BAA Board members		
 11305 41230 FICA		 54.00
FICA for Meeting Clerk's wages		
 11305 42301 OFFICE SUPPLIES		 75.00
 11305 43213 MILEAGE, TRAINING & MEETINGS		 150.00
Training seminars for BAA board members		
 11305 44230 LEGAL NOTICES ⁽⁶⁾		 30.00
TOTAL BOARD OF ASSESSMENT APPEALS		1,909.00

⁽¹⁾ Reclassification from Other Regular & Part-time Payroll

⁽⁶⁾ Reclassification from Advertising

**TOWN OF COLCHESTER
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	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11404 <u>ECONOMIC DEVELOPMENT COMMISSION</u>		
11404 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL Meeting Clerk - 12 meetings		720.00
11404 42301 OFFICE SUPPLIES		100.00
11404 43213 MILEAGE, TRAINING & MEETINGS Mileage at 50.5 cents per mile		60.00
11404 43258 PROFESSIONAL MEMBERSHIPS Colchester Business Association, CT Main Street Center for Downtown Revitalization Institute		750.00
11404 44208 PROFESSIONAL SERVICES Assistance with Plan development for revitalization, etc.		250.00
11404 44217 POSTAGE Stamps & pre-stamped/addressed envelopes to mail agendas & packets to businesses.		300.00
11404 44231 ADVERTISING		1,500.00
11404 44232 PRINTING & PUBLICATIONS Brochures to promote business growth.		500.00
TOTAL ECONOMIC DEVELOPMENT COMMISSION		4,180.00

**TOWN OF COLCHESTER
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	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11405 <u>HISTORIC DISTRICT COMMISSION</u>		
11405 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL Meeting clerk - 12 meetings		720.00
11405 42301 OFFICE SUPPLIES		100.00
11405 43213 MILEAGE, TRAINING & MEETINGS		50.00
11405 44208 PROFESSIONAL SERVICES		150.00
11405 44217 POSTAGE		100.00
11405 44231 ADVERTISING		400.00
11405 44232 PRINTING & PUBLICATIONS Printing of Colchester Historic District handbook. Other reference materials.		500.00
TOTAL HISTORIC DISTRICT COMMISSION		2,020.00

**TOWN OF COLCHESTER
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	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11408 <u>FAIR RENT COMMISSION</u>		
11408 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL Meeting clerk - 4 meetings		240.00
11408 44217 POSTAGE		50.00
	TOTAL FAIR RENT COMMISSION	290.00

**TOWN OF COLCHESTER
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	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11411 <u>PLANNING & CODE ADMINISTRATION</u>		
11411 40101 REGULAR PAYROLL		343,868.00
Town Planner	71,644.00	
Building Official	67,857.00	
Fire Marshal ⁽¹⁵⁾	49,727.00	
Zoning Enforcement Officer ⁽¹⁵⁾	51,000.00	
Wetlands Officer ⁽¹⁵⁾	45,022.00	
Administrative Assistant (8 hrs/day) ⁽¹⁾	38,879.00	
Department Clerk (5 hrs/day)	17,989.00	
Longevity	1,750.00	
11411 40103 OVERTIME		4,800.00
Clerk for Zoning & Planning Commission and Conservation Commission	3,459.00	
Clerk for Zoning Board of Appeals - 12 meetings, 4 hrs/meeting	1,341.00	
11411 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		6,970.00
Fire inspections by Deputy Fire Marshal during Fire Marshal absences (\$25/inspection) and where conflict of interest may exist	3,500.00	
Vacation coverage	2,750.00	
Open Space Meeting Clerk - 12 meetings	720.00	
11411 41210 EMPLOYEE RELATED INSURANCE		2,099.00
Life Insurance	1,004.00	
Long Term Disability Insurance	1,095.00	
11411 41230 FICA & RETIREMENT		48,116.00
FICA & Medicare	27,210.00	
Defined Contribution 401(a) Plan contributions	20,906.00	
11411 42233 COPIER		3,111.00
Overages ⁽¹⁴⁾	800.00	
Copy supplies ⁽¹⁴⁾	375.00	
Annual Lease for copier & service contract ⁽¹⁴⁾	1,936.00	
11411 42301 OFFICE SUPPLIES ⁽¹⁴⁾		2,500.00
11411 42323 PROTECTIVE CLOTHING & SAFETY EQUIPMENT		850.00
Routine replacement due to damage of required equipment such as hand tools, first aid kits, gloves		
11411 42340 OTHER PURCHASED SUPPLIES		100.00
Batteries, Film & Film Processing		

**TOWN OF COLCHESTER
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	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11411 43213 MILEAGE, TRAINING & MEETINGS		4,000.00
Mileage for staff, board & commissions @ 50.5 cents/mile. Classes, seminars and meetings. Staff training to maintain required professional certifications.		
11411 43258 PROFESSIONAL MEMBERSHIPS		4,400.00
Professional Organization fees/membership dues - Town Planner, Building Official, Zoning Enforcement Officer, Fire Marshal, Wetlands Officer, ZPC Chairman, Administrative Assistant		
11411 44208 PROFESSIONAL SERVICES		7,850.00
Consultant service and review of applications in the Historic Overlay Zone - use of Historical Architect during plan review	2,850.00	
Consultant services related to implementation of the Plan of Conservation and Development review	5,000.00	
11411 44217 POSTAGE		4,000.00
11411 44230 LEGAL NOTICES ⁽⁶⁾		7,550.00
Legally required notices for ZPC, ZBA and CCC		
11411 44232 PRINTING & PUBLICATIONS		4,500.00
Printing cost for all administrative functions - CO's, permits, forms, new Open Space Plan, etc.		
11411 45216 TELEPHONE		2,831.00
12 months base, and long distance charges	2,231.00	
Pagers for Health, Fire Marshal, ZEO & Building Official	600.00	
11411 46224 EQUIPMENT REPAIRS		550.00
Cash register & other office equipment - minor repairs		
11411 46390 VEHICLE MAINTENANCE & FUEL		4,400.00
Equipment repairs - 4 vehicles	800.00	
1 detailing and 10 car washes - 4 vehicles	800.00	
Gasoline & diesel	2,800.00	
TOTAL PLANNING & CODE ADMINISTRATION		452,495.00

⁽¹⁾ Reclassification from Other Regular & Part-time Payroll

⁽⁶⁾ Reclassification from Advertising

⁽¹⁴⁾ Shared Costs -- Planning & Code Administration, Engineering, & Health

⁽¹⁵⁾ Union Contract in Negotiation -- Potential Raises Included in Board of Finance Contract Settlements

**TOWN OF COLCHESTER
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	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11501 TOWN CLERK		
11501 40101 REGULAR PAYROLL		117,221.00
Town Clerk	57,747.00	
Assistant to Town Clerk (7 hrs/day) ⁽¹⁾	34,019.00	
Assistant to the Town Clerk (6 hrs/day) ⁽¹⁾	25,072.00	
Longevity ⁽¹⁾	383.00	
11501 40103 OVERTIME		500.00
Additional hours for staff to work Presidential Election		
11501 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		800.00
Town Historian		
11501 41210 EMPLOYEE RELATED INSURANCE		654.00
Life Insurance	208.00	
Long Term Disability Insurance	446.00	
11501 41230 FICA & RETIREMENT		15,517.00
FICA & Medicare	9,007.00	
Defined Contribution 401(a) Plan contributions	6,510.00	
11501 42233 COPIER		5,850.00
Town Clerk & Registrar copier lease including overages	3,800.00	
Paper & supplies for both copiers	1,450.00	
Annual Map copier fee	600.00	
11501 42301 OFFICE SUPPLIES		1,100.00
Pens, vital paper, folders, minute books, paper, toner, conveyance books, map strips, other supplies		
11501 42343 TECHNICAL REFERENCE MATERIALS		550.00
General Code - annual subscription for code update ⁽⁸⁾		
11501 43213 MILEAGE, TRAINING & MEETINGS		1,250.00
Conferences, workshops regarding changes in regulations. Mileage at 50.5 cents per mile. Required by state law.	750.00	
Town Clerk training for Assistant to become certified to cover in Town Clerk's absence. State mandated.	500.00	
11501 43258 PROFESSIONAL MEMBERSHIPS		235.00
Town Clerks' Associations: CT - \$70, New England \$25, International \$140		
11501 44207 INDEXING & RECORDING		24,800.00
Microfilm, indexing, imaging. Recording birth/marriages/deaths. Required by law.		

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	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11501 44217 POSTAGE		2,000.00
Postage for returning recorded documents, absentee ballots, general correspondence		
11501 44230 LEGAL NOTICES ⁽⁶⁾		2,500.00
Warnings for Town meetings, budget referenda, elections, audit, dog notices, etc.		
11501 44232 PRINTING & PUBLICATIONS		2,400.00
Imprinted envelopes and minute books.	600.00	
General code updates for codebook & ordinances.	1,800.00	
11501 4427 MICROFILMING		700.00
Annual microfilming & storage of maps.		
11501 45216 TELEPHONE		850.00
12 months base fee.	80.00	
12 months of long distance charges.	770.00	
11501 46224 EQUIPMENT REPAIRS		500.00
Office equipment repairs such as cash register, town and vital seals, typewriter		
	TOTAL TOWN CLERK	177,427.00

⁽¹⁾ Reclassification from Other Regular & Part-time Payroll

⁽⁶⁾ Reclassification from Advertising

⁽⁸⁾ Reclassification from Professional Memberships

**TOWN OF COLCHESTER
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	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11601 ELECTIONS		
11601 40101 REGULAR PAYROLL		19,450.00
Registrars salary		
11601 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		13,875.00
Regular election - Registrars, Deputy Registrars, pollworkers	4,000.00	
Referenda - Registrars, Deputy Registrars, pollworkers	7,200.00	
Primary - Registrars, Deputy Registrars, pollworkers	2,675.00	
11601 41230 FICA		1,794.00
FICA & Medicare for Registrars' salary, including pay for referenda & primary		
11601 42301 OFFICE SUPPLIES		300.00
Fax and copier toner cartridges		
11601 42340 OTHER PURCHASED SUPPLIES		2,000.00
Meals for poll workers & canvassing supplies.		
11601 43213 MILEAGE, TRAINING & MEETINGS		1,500.00
Conferences (2)		
11601 43258 PROFESSIONAL MEMBERSHIPS		150.00
Annual dues - ROVAC		
11601 44208 PROFESSIONAL SERVICES		300.00
Custodial fees for Bacon Academy.	150.00	
Hall rental for District 2	150.00	
11601 44217 POSTAGE		2,600.00
11601 44232 PRINTING & PUBLICATIONS		6,000.00
Ballots		
11601 45216 TELEPHONE		900.00
12 months of base charges & long distance		
TOTAL ELECTIONS		48,869.00

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11701 <u>LEGAL & INSURANCES</u>		
11701 41211 HEALTH INSURANCE		782,570.00
Projected claims, net of employee contributions	657,524.00	
Administrative costs	125,046.00	
11701 41260 WORKERS' COMPENSATION INSURANCE		209,627.00
Workers Compensation premium		
11701 44203 LEGAL		160,000.00
11701 44206 MUNICIPAL INSURANCE		183,986.00
Property/Inland Marine/Crime	12,842.00	
Boiler	1,418.00	
General Liability	34,977.00	
Law Enforcement Liability	5,473.00	
Automotive	12,003.00	
Public Officials, including Employment Practices Liability	25,272.00	
Umbrella	30,245.00	
Crime	1,378.00	
Fire Department Package	29,600.00	
Fire Department Umbrella	3,797.00	
Fire Department - Accident/sickness	3,014.00	
Miscellaneous Adds & Changes	2,000.00	
Bond (Treasurer)	720.00	
Bond (Tax Collector & Assistant Tax Collector)	1,440.00	
Bond (Town Clerk)	563.00	
Fiduciary liability - Police Retirement Board	944.00	
Insurance broker/consultant fees	18,300.00	
11701 44243 UNEMPLOYMENT COMPENSATION		7,500.00
Unemployment compensation paid per case.		
TOTAL LEGAL & INSURANCES		1,343,683.00

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11702 <u>PROBATE</u>		
11702 42233 COPIER		550.00
Per copy charges	350.00	
Copy paper	200.00	
11702 42301 OFFICE SUPPLIES		750.00
Index for permanent volumes; file folders, jackets for files, envelopes, etc.		
11702 42343 TECHNICAL REFERENCE MATERIALS		500.00
Update of probate laws and references ⁽⁸⁾		
11702 44207 INDEXING & RECORDING		2,000.00
Mandated indexing, recording & microfilming		
11702 44217 POSTAGE		2,100.00
11702 45216 TELEPHONE		1,500.00
12 month base telephone bill fee & long distance charges		
11702 46224 EQUIPMENT REPAIRS		500.00
Office equipment - minor repairs		
	TOTAL PROBATE	7,900.00

⁽⁸⁾ Reclassification from Professional Memberships

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11801 <u>INFORMATION TECHNOLOGY</u>		
11801 40101 REGULAR PAYROLL		37,440.00
Technology Support (3 days/week, 8 hrs/day)		
11801 41230 FICA		2,864.00
FICA & Medicare		
11801 42315 OTHER SUPPLIES		1,200.00
Cables, network cards, memory, surge suppressors, video cards, hard drives, etc.	1,200.00	
11801 44208 PROFESSIONAL SERVICES		15,948.00
Website Hosting - annual fee plus 6 licenses ⁽⁹⁾	3,200.00	
Outsourced Tech Services -- printers, laptops, GPS, etc. ⁽¹⁰⁾	3,950.00	
Software Licensing - AntiVirus	1,700.00	
Software Licensing - AntiSPAM	948.00	
Website Monitoring Appliance	3,650.00	
Microsoft Office Upgrade	2,500.00	
TOTAL INFORMATION TECHNOLOGY		57,452.00

⁽⁹⁾ Reclassification from First Selectman

⁽¹⁰⁾ Includes Reclassification from Library

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11901 FACILITIES		
11901 40101 REGULAR PAYROLL		63,250.00
Assistant Facility Manager (Town Portion) ⁽¹⁵⁾	29,756.00	
Director of Facilities & Operations, including estimated merit increase (Town portion)	23,937.00	
Part-time Custodian - Senior & Youth Services Centers (3.95 hrs/day) ⁽¹¹⁾	9,557.00	
11901 41210 EMPLOYEE RELATED INSURANCE		317.00
Life insurance	122.00	
Long-term disability insurance	195.00	
11901 41230 FICA & RETIREMENT		7,762.00
FICA & Medicare @ 7.65% of gross wages	4,838.00	
Deferred Compensation 457 Plan contribution - Assistant Facility Manager	1,488.00	
Defined Contribution 401(a) Plan contributions - Director of Facilities & Operations	1,436.00	
11901 42331 CUSTODIAL/MAINTENANCE SUPPLIES		5,300.00
Paper goods, etc.		
11901 42332 PAINT & PAINT SUPPLIES (Town Hall)		2,000.00
11901 44223 SERVICE CONTRACTS (Town Hall)		13,425.00
Security System Service and Monitoring	320.00	
Elevator inspection and service	840.00	
Diesel Generator Maintenance	550.00	
Heating/cooling system maintenance	2,300.00	
Sprinkler system inspection and service	600.00	
PA system maintenance (meeting room)	250.00	
Exterminating services	600.00	
Annual Fire Extinguisher maintenance	275.00	
Fire Alarm Service and Monitoring	390.00	
Additional service calls at contract rates	4,500.00	
Carpet cleaning	1,300.00	
Window cleaning	1,500.00	
11901 45216 TELEPHONE		8,418.00
Elevator phone - monthly charges	630.00	
Telephone maintenance & change fees	450.00	
Cell phone charges (shared with BOE)	750.00	
T-1 line for internet access	6,588.00	

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
11901 45221 FUEL/HEATING		12,375.00
Heating oil for Town Hall		
11901 45622 ELECTRICITY		55,000.00
11901 46226 BUILDING REPAIRS		4,000.00
Town Hall building repairs, including repair of leak in lobby		
11901 46390 VEHICLE MAINTENANCE & FUEL		1,000.00
Maintain facility vehicles		
11901 48417 BUILDING & GROUNDS IMPROVEMENTS		2,603.00
Build computer server room on 3rd floor of Town Hall.		
TOTAL FACILITIES		175,450.00

⁽¹¹⁾ Reallocation from Senior & Youth Services Cleaning Contracts

⁽¹⁵⁾ Union Contract in Negotiation -- Potential Raises Included in Board of Finance Contract Settlements

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
12101 POLICE		
12101 40101 REGULAR PAYROLL		581,296.00
Police Officer First Class - Step 7 (8 hrs/day) ⁽¹⁵⁾	56,940.00	
Police Officer First Class - Step 7 (8 hrs/day) ⁽¹⁵⁾	56,940.00	
Police Officer First Class - Step 7 (8 hrs/day) ⁽¹⁵⁾	56,940.00	
Police Officer - Step 6 (8 hrs/day) ⁽¹⁵⁾	53,370.00	
Police Officer - Step 4 (8 hrs/day) ⁽¹⁵⁾	49,695.00	
Police Officer - Step 4 (8 hrs/day) ⁽¹⁵⁾	49,695.00	
Police Officer - Step 4 (8 hrs/day) ⁽¹⁵⁾	49,695.00	
Police Officer - Step 2 (8 hrs/day) ⁽¹⁵⁾	44,788.00	
Police Officer - Step 2 (8 hrs/day) ⁽¹⁵⁾	44,788.00	
Police Officer - Step 1 (8 hrs/day) ⁽¹⁵⁾	41,238.00	
Police Officer - Step 1 (8 hrs/day) - current vacant position ⁽¹⁵⁾	41,238.00	
Administrative Assistant (7 hrs/day) ⁽¹⁾	34,019.00	
Longevity	1,950.00	
12101 40103 OVERTIME		39,254.00
12101 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		2,004.00
Clerical to input NexGen data into CrimeStar (3 hrs/week - 50 weeks)		
12101 41210 EMPLOYEE RELATED INSURANCE		3,539.00
Life Insurance	1,405.00	
Long Term Disability Insurance	2,134.00	
12101 41230 FICA & RETIREMENT		110,201.00
FICA & Medicare	47,627.00	
Defined Benefit Pension Plan - Police Officers	60,532.00	
Defined Contribution 401(a) Plan contributions	2,042.00	
12101 42233 COPIER		3,166.00
Monthly lease charges	2,316.00	
Per copy charges	500.00	
Copy Paper	350.00	
12101 42301 OFFICE SUPPLIES		2,926.00
General Supplies (Binders, Tape, Pens, Markers, etc.)	310.00	
Printer Supplies	1,810.00	
Camera Film (polaroid, 35mm)	610.00	
Business Cards, Letterhead	196.00	

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
12101 42324 UNIFORM PURCHASES		9,000.00
Officer Uniforms, Hats, Gloves, Coats, Bulletproof vests, etc.		
12101 42338 POLICE EQUIPMENT & SUPPLIES		2,335.00
Bereavement Arrangement (with First Selectman approval)	135.00	
Replace/Update Equipment: webgear, flashlights, batteries, badges, etc.	460.00	
Taser Cartridges (patrol & training)	1,740.00	
12101 43213 MILEAGE, TRAINING & MEETINGS		4,805.00
Training & other police activities mileage @ 50.5 cents per mile	200.00	
Range Training (3 Pistol Shoots per year) - Ammunition	2,970.00	
Range Training (2 shotgun & Rifle shoots per year) - Ammunition	805.00	
Ammunition for New Recruit Training at the Academy	230.00	
Ammunition for Rifle Qualification	600.00	
12101 43258 PROFESSIONAL MEMBERSHIPS		2,797.00
Law Enforcement Council (L.E.C.)	2,547.00	
International Association of Chiefs of Police (I.A.C.P.)	250.00	
12101 44200 RESIDENT TROOPER		184,922.00
Resident Trooper Supervisor	105,943.00	
Resident Trooper	78,979.00	
12101 44204 RESIDENT TROOPER OVERTIME		11,000.00
12101 44208 PROFESSIONAL SERVICES		3,460.00
Hiring Costs, (Polygraph & Psychological testing)	2,535.00	
Hiring Costs (Medical Exams)	180.00	
Hiring Cost (Drug Tests)	345.00	
Crime Star Support (Records Management System)	400.00	
12101 44217 POSTAGE		300.00
12101 44232 PRINTING & PUBLICATIONS		250.00
12101 45216 TELEPHONE		5,800.00
12 months base service charge and long distance charges	1,000.00	
Mobile Data Terminal Service (8 cars)	4,800.00	
12101 46224 EQUIPMENT REPAIRS		1,585.00
Calibration and Repairs of Laser and radar units	1,210.00	
Cruiser Light Bar Repairs (3 cars)	375.00	

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
12101 46390 VEHICLE MAINTENANCE & FUEL		32,100.00
Clean Cruiser Interior of bodily fluids	600.00	
Gasoline	24,000.00	
Equipment Parts & Repair	7,500.00	
12101 48467 VEHICLES & TRUCKS		29,723.00
Police Cruiser & Striping	23,500.00	
Emergency Lighting & Installation	4,278.00	
Containment Module & Installation	1,145.00	
Install Used Radio & Mobile Data Terminal	800.00	
	TOTAL POLICE	1,030,463.00

⁽¹⁾ Reclassification from Other Regular & Part-time Payroll

⁽¹⁵⁾ Union Contract in Negotiation -- Potential Raises Included in Board of Finance Contract Settlements

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
12103 <u>CENTRAL ALARM</u>		
12103 44223 - SERVICE CONTRACTS		74,606.00
911 KX - Dues for Central Alarm		
	TOTAL CENTRAL ALARM	74,606.00

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
12202 FIRE		
12202 40101 REGULAR PAYROLL		320,037.00
Fire Chief	67,531.00	
Safety Officer (8 hours per day)	59,467.00	
Lieutenant/Shift Supervisor (8 hours per day) -- includes promotion	52,012.00	
EMT/Firefighter (8 hours per day)	49,549.00	
EMT/Firefighter (8 hours per day)	49,549.00	
Administrative Assistant (8 hours per day) ⁽¹⁾	38,879.00	
Vacation coverage additional pay per union contract ⁽¹⁷⁾	0.00	
Longevity	3,050.00	
12202 40103 - OVERTIME		28,008.00
Overtime for full-time employees, mandatory payment for all work performed prior to, and after normal hours		
12202 40105 CONTRACTUAL, TEMPORARY, OCCASIONAL PAYROLL		32,329.00
3 Chief Officers	14,400.00	
6 Captains	4,860.00	
18 Lieutenants/Engineers	3,600.00	
EMS Administrator	600.00	
Fire Police	1,117.00	
Per Diem	5,000.00	
On-Call differential	2,504.00	
Vacation coverage additional pay per union contract ⁽¹²⁾	248.00	
12202 41210 EMPLOYEE RELATED INSURANCE		1,783.00
Life Insurance	715.00	
Long Term Disability Insurance	1,068.00	
12202 41230 FICA & RETIREMENT		46,324.00
FICA & Medicare	27,304.00	
Defined Contribution 401(a) Plan contributions	19,020.00	
12202 42233 COPIER		3,632.00
Copier Lease	1,782.00	
Copier service contract & per copy charges	1,250.00	
Copy Paper	600.00	
12202 42301 OFFICE SUPPLIES		2,300.00

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
12202 42323 PROTECTIVE CLOTHING & SAFETY EQUIPMENT		42,388.00
Turnout gear, helmets, bunker coats, pants, boots - continuing replacement required by NFPA/OSHA/NIOSH	25,000.00	
Protective clothing repair - repair used & worn gear	2,000.00	
Flame-resistant work uniforms for paid staff and Chief - annual replacement	5,625.00	
NFPA/EMS Winter response clothing -- career staff annual replacement	763.00	
Cadet turnout gear updates.	3,000.00	
EMS Division Gear - continue to outfit EMS personnel with appropriate gear	6,000.00	
12202 42331 CUSTODIAL/MAINTENANCE SUPPLIES		4,620.00
Cleaning & Maintenance supplies for station and grounds		
12202 42343 - TECHNICAL REFERENCE MATERIALS		600.00
Annual periodicals & subscriptions for various Fire Rescue & EMS topics ⁽⁸⁾		
12202 42345 EMERGENCY MEDICAL SUPPLIES ⁽¹³⁾		20,100.00
Emergency food for extended calls	800.00	
EMS Supplies - Ambulance Supplies	11,000.00	
Dated medical supplies, sterile water, glucose, D-fib pads & epi-pens	800.00	
Head beds (disposable)	500.00	
Medical oxygen - refills, testing, rental	3,000.00	
EMS cleaning supplies: cleaning for equipment, vehicles, clothes, etc.	2,000.00	
Mass casualty incident materials	1,000.00	
Backboards - replacement of old, unsafe backboards	1,000.00	
12202 42346 FIRE EQUIPMENT SUPPLIES		35,243.00
Batteries, Hazmat materials, sealants, fire extinguisher, breathing air - constant replacement	8,000.00	
Level B Hazmat suits -one time use - OSHA required	1,500.00	
Hydro test 10 pressurized water extinguishers - required testing	200.00	
Hydro-test SCBA 2216 psi bottles - required testing	1,080.00	
Hazmat meters, module replacement cal materials - required testing	1,500.00	
6 Portable radios - replacement of old radios	5,000.00	
6 Portable radio chargers - replacement of old equipment	1,700.00	
Pagers Motorola Minitor V - Fire/EMS/Cadet (6)	2,850.00	
Rescue equipment - trench, water, ice rescue	3,000.00	
Fire Police equipment - personnel gear and equipment updates	5,000.00	
Portable Radio Replacement Batteries (10)	600.00	
Fire Hose - replacement of bad hose	2,000.00	
Base radios - replacement of old radios	2,813.00	

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
12202 42347 FIRE FIGHTING FOAM		2,200.00
12202 43213 MILEAGE, TRAINING & MEETINGS		30,800.00
Meeting & conference travel @ 50.5 cents per mile	450.00	
Training programs & reference materials - training materials & projector	2,350.00	
Public Fire prevention materials	3,000.00	
Mandatory training OSHA, NFPA, etc.	25,000.00	
12202 43258 PROFESSIONAL MEMBERSHIPS		400.00
Annual periodicals & subscriptions for various Fire Rescue & EMS topics ⁽⁵⁾	0.00	
Professional affiliations - dues for NFPA, Fire Chiefs Association, Safety Officer	400.00	
12202 44208 PROFESSIONAL SERVICES		42,000.00
C.A.G. payments - @ 8% of revenue from ambulance billings	30,000.00	
Physicals & Testing - required physicals	8,500.00	
Annual OSHA pulmonary function tests	1,500.00	
TB screening, random drug testing	2,000.00	
1220 44217 POSTAGE		400.00

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
12202 44223 SERVICE CONTRACTS		34,209.00
Breathing air testing	650.00	
Annual furnace/hot water maintenance	2,000.00	
EMS Biohazard waste removal	1,700.00	
Annual contract for hazardous waste removal	550.00	
Annual pager radio service contract - maintenance & service of pagers	2,900.00	
Annual fire pump testing/certifications	1,250.00	
Annual ground ladder testing & certification	1,000.00	
Annual aerial ladder testing & certification	1,600.00	
Annual defibrillator calibration/certification	2,500.00	
Annual hydraulic rescue tool service	1,000.00	
Overhead door maintenance/service - old doors maintenance & service	1,600.00	
Stretcher service inspection EMSAR	1,600.00	
Annual posi-chek 3 calibration/certification - SCBA	400.00	
Fire extinguisher inspections	1,550.00	
Emergency generator services at headquarters	800.00	
Annual firehouse -NFIRS reporting system - software contract	700.00	
Semi-annual carpet cleaning	865.00	
KX-Fire alarm	300.00	
Building alarm system	365.00	
Kitchen hood	665.00	
Sprinkler system	540.00	
Mask-fit tester - certification/calibration	600.00	
Geographic Information System contract	300.00	
Radio licensing modifications	200.00	
Training calendar contract	80.00	
Internet contract	600.00	
EMS charts - OEMS run forms	3,444.00	
Air-fill station	450.00	
Fire hose - annual testing	4,000.00	
12202 44231 ADVERTISING		500.00
Advertising for equipment bids		
12202 44243 COMPENSATION		50,000.00
Fuel remuneration for volunteer firefighters		
12202 45216 TELEPHONE		5,400.00
Headquarters telephones, fax	2,500.00	
Cell phones (6), air card for laptops on ER vehicles	2,500.00	
Telephone maintenance & repairs.	400.00	

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
12202 45221 FUEL/HEATING		12,018.00
Heating oil	11,550.00	
Propane for stove	468.00	
 12202 45350 WATER		 3,500.00
Static & dry hydrants.		
 12202 45622 ELECTRICITY		 24,400.00
 12202 46224 EQUIPMENT REPAIRS		 5,900.00
Office equipment repairs.	1,000.00	
Radio & alarm repairs.	4,900.00	
 12202 46226 BUILDING REPAIRS (Company #1)		 3,600.00
Overhead doors, plumbing, electrical.	3,000.00	
Ground maintenance & supplies	600.00	
 12202 46327 OTHER EQUIPMENT REPAIRS		 6,500.00
Repair/maintenance of small engine tools, building/grounds maintenance equipment	4,000.00	
ISI - SCBA repair parts for new breathing apparatus plus existing units	2,500.00	
 12202 46390 VEHICLE MAINTENANCE & FUEL		 62,400.00
Emergency account to purchase fuel when town pumps are unavailable	200.00	
Gasoline/Diesel.	28,000.00	
Truck repairs & parts.	24,200.00	
Repair work	6,000.00	
ET228-replace brakes	4,000.00	
 12202 48404 MACHINERY & EQUIPMENT		 2,000.00
Security system continuations - entry identification		

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
12202 48417 BUILDING & GROUNDS IMPROVEMENTS		5,000.00
50% of fees for installing fire hydrants (50% paid by Water Department)		
	TOTAL FIRE	828,591.00

- (1) Reclassification from Other Regular & Part-time Payroll
- (5) Reclassification to Technical Reference Materials
- (8) Reclassification from Professional Memberships
- (12) Reclassification from Regular Payroll
- (13) Reclassification from Other Purchased Supplies
- (17) Reclassification to Contractual, Temporary, Occasional Payroll

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
12204 FIRE SUBSTATION (Company #2)		
12204 42301 OFFICE SUPPLIES		250.00
12204 42331 CUSTODIAL/MAINTENANCE SUPPLIES		450.00
Mops, brooms, floor & hand cleaners, paper products, etc.		
12204 42340 OPERATING SUPPLIES		750.00
Cleaning agents, vehicle maintenance supplies, water softener salts, wax		
12204 42346 FIRE EQUIPMENT SUPPLIES		1,500.00
Firefighting supplies, hand tools, ropes		
12204 44223 SERVICE CONTRACTS		2,370.00
Exterminating Services - pest control	204.00	
Furnace service & maintenance	200.00	
Water Testing	500.00	
ER Generator - service & maintenance	600.00	
Alarm System - service & maintenance	300.00	
Overhead Doors - service & maintenance	350.00	
Alarm System Monitoring	216.00	
12204 45216 TELEPHONE		600.00
Telephone & alarms circuits.		
12204 45221 FUEL/HEATING		3,928.00
Heating oil	3,850.00	
Propane	78.00	
12204 45622 ELECTRICITY		3,000.00
12204 46224 EQUIPMENT REPAIRS		100.00
Small equipment repairs		
12204 46226 BUILDING REPAIRS		1,250.00
Building repairs	750.00	
Overhead door repairs	500.00	
12204 46390 VEHICLE MAINTENANCE & FUEL		100.00
Emergency account for fuel when Town pumps are unavailable		
TOTAL FIRE SUBSTATION		14,298.00

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
12301 <u>CIVIL PREPAREDNESS</u>		
12301 40101 REGULAR PAYROLL		2,268.00
Civil Preparedness Director ⁽¹⁾		
12301 41230 FICA		174.00
12301 42301 OFFICE SUPPLIES		750.00
Pens, paper, markers, ink/toner for copier, binders, file folders, etc.		
12301 42345 EMERGENCY MEDICAL SUPPLIES		1,000.00
Medical supplies, oxygen, etc. N95 respirators and chemical exposure protection for personnel ⁽¹³⁾	500.00	
Food for emergencies, drills, and training ⁽¹³⁾	500.00	
12301 43213 MILEAGE, TRAINING & MEETINGS		100.00
Travel to training and meetings.		
12301 43258 PROFESSIONAL MEMBERSHIPS		100.00
Dues, subscriptions, annual fees for GIS software		
12301 44217 POSTAGE		100.00
12301 44223 SERVICE CONTRACTS		500.00
Emergency Operations Center - alarm monitoring		
12301 44232 PRINTING & PUBLICATIONS		500.00
12301 45216 TELEPHONE		3,000.00
Emergency Operations Center: monthly fees, aircard, cell phone		
12301 46224 EQUIPMENT REPAIRS		2,500.00
Antenna, cable, radio repairs. Kitchen equipment, HVAC, water heater, extinguisher, radiologic, etc.		
12301 48416 OFFICE EQUIPMENT		2,500.00
Phones, antennas, microphones, batteries, Ham radio, etc.		
TOTAL CIVIL PREPAREDNESS		13,492.00

⁽¹⁾ Reclassification from Other Regular & Part-time Payroll

⁽¹³⁾ Reclassification from Other Purchased Supplies

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
13201 <u>HIGHWAY</u>		
13201 40101 REGULAR PAYROLL		529,366.00
Public Works Director (Town portion)	41,197.00	
Highway Supervisor ⁽¹⁵⁾	65,564.00	
Assistant Foreman - Step 7 (8 hrs/day) ^{(1) (16)}	48,651.00	
Maintainer III - Step 6 (8 hrs/day) ^{(1) (16)}	41,343.00	
Maintainer III - Step 6 (8 hrs/day) ^{(1) (16)}	41,343.00	
Maintainer III - Step 6 (8 hrs/day) ^{(1) (16)}	41,343.00	
Maintainer III - Step 2 (8 hrs/day) - currently vacant ^{(1) (16)}	38,169.00	
Maintainer II - Step 11 (8 hrs/day) ^{(1) (16)}	41,677.00	
Maintainer II - Step 6 (8 hrs/day) ^{(1) (16)}	36,770.00	
Maintainer II - Step 6 (8 hrs/day) ^{(1) (16)}	36,770.00	
Maintainer II - Step 6 (8 hrs/day) ^{(1) (16)}	36,770.00	
Maintainer II - Step 4 (8 hrs/day) ^{(1) (16)}	35,329.00	
Administrative Assistant - 8 hrs/day (Town portion) ⁽³⁾	19,440.00	
Longevity	5,000.00	
13201 40103 OVERTIME		8,000.00
Roads overtime (not snow)		
13201 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		250.00
Tree Warden		
13201 41210 EMPLOYEE RELATED INSURANCE		3,566.00
Life Insurance	1,482.00	
Long Term Disability	2,084.00	
13201 41230 FICA & RETIREMENT		66,069.00
FICA & Medicare	41,113.00	
Defined Contribution 401(a) Plan contributions	24,956.00	
13201 42233 COPIER		500.00
Annual lease		
13201 42301 OFFICE SUPPLIES		300.00

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
13201 42323 PROTECTIVE CLOTHING & SAFETY EQUIPMENT		4,627.00
Safety Shoes	2,200.00	
Rain gear	605.00	
First aid supplies	20.00	
Gloves, 6 pairs each	330.00	
Rubber gloves, 2 pair each	220.00	
Winter gloves	132.00	
Eye Protection	120.00	
Rubber boots	400.00	
Coveralls, Replacements	600.00	
13201 42340 OTHER PURCHASED SUPPLIES		128,689.00
Meals in storms (emergencies)	150.00	
7 Catch Basins	4,270.00	
Blocks, bricks, catch basin bases, riser	1,000.00	
Bottle gas, rags, car soap, flashlights, batteries, etc.	1,000.00	
Hot patch (class 2)	49,880.00	
Cold patch	3,360.00	
Drain pipes lump sum	5,388.00	
Crack Seal	4,284.00	
Hand tools, rakes, shovels, wheelbarrow, grease guns, wrenches, etc.	1,500.00	
Road paint	13,000.00	
Marking paint	200.00	
Processed gravel, bank run, stone, etc.	9,600.00	
Cement & redi mix	1,132.00	
Drainage stone & Rip Rap for road repairs	11,500.00	
Topsoil	3,240.00	
Liquid calcium chloride treatment for gravel roads	4,000.00	
Ground supplies: Seed, erosion control matting, hay bales, fertilizers	1,000.00	
Street Signs and warning signs, cones	5,000.00	
Basin tops and risers for paving	6,485.00	
Stop Bars (painted at intersections)	2,700.00	
13201 43213 MILEAGE, TRAINING & MEETINGS		2,800.00
Training seminars & educational programs - mileage @ 50.5 cents/mile		
13201 43258 PROFESSIONAL MEMBERSHIPS		150.00
American Public Works Association & CT Highway Supervisor's Association - Annual Memberships		

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
13201 44208 PROFESSIONAL SERVICES		14,510.00
Blasting, tree cutting and other contracted services	13,000.00	
DOT bi-annual physicals (6)	390.00	
Pulmonary testing - respirator monitoring (2)	240.00	
Random drug tests (6)	240.00	
Random alcohol tests (3)	90.00	
Combined drug & alcohol for post accident/reasonable cause	400.00	
Pre-employment physicals	150.00	
 13201 44217 POSTAGE		 100.00
 13201 44231 ADVERTISING		 500.00
Advertising for bids		
 13201 44237 EQUIPMENT RENTAL		 12,047.00
Bucket truck rental to hang banners and decorations	2,400.00	
Vacuum truck for catch basins (1 month)	7,039.00	
Other rentals-pumps, generators, mini excavator	1,000.00	
DTN radar lease	1,608.00	
 13201 44238 UNIFORM RENTALS		 4,759.00
Uniforms	4,109.00	
Uniform insurance	400.00	
Environmental charge	250.00	
 13201 45216 TELEPHONE		 1,932.00
Cellular phone - Highway Supervisor & 50% Public Works Director	732.00	
Cell phone for department use	396.00	
Fax machine line	804.00	
 13201 45389 TRAFFIC CONTROL LIGHTS		 74,872.00
Traffic Light - Norwich Ave.- at CIS and average of all lights; Intersection - Dr. Foote, Halls Hill Road, & Route 85; district lights, Hayward Avenue, pole on the Green		
 13201 46224 EQUIPMENT REPAIRS		 200.00
Radio repairs and batteries		

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
13201 46390 VEHICLE MAINTENANCE & FUEL		116,400.00
Gasoline/Diesel	55,000.00	
Auto Care	1,400.00	
Equipment Repair Parts	60,000.00	
13201 48439 ROAD IMPROVEMENTS		198,447.00
	TOTAL HIGHWAY	1,168,084.00

(1) Reclassification from Other Regular & Part-time Payroll

(3) Reclassification from Miscellaneous Payroll

(15) Union Contract in Negotiation -- Potential Raises Included in Board of Finance Contract Settlements

(16) Union Contract in Negotiation -- Potential Raises/Benefits Included

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
13202 FLEET MAINTENANCE		
13202 40101 REGULAR PAYROLL		212,374.00
Fleet Maintenance Supervisor ⁽¹⁵⁾	66,279.00	
Mechanic III - Step 6 (8 hrs/day) ^{(1) (16)}	48,359.00	
Mechanic II - Step 3 (8 hrs/day) ^{(1) (16)}	40,779.00	
Mechanic II - Step 3 (8 hrs/day) ^{(1) (16)}	40,779.00	
Washer - Step 4 (104 days @ 8 hrs/day - shared w/Transfer Station) ^{(1) (16)}	14,078.00	
Longevity	2,100.00	
13202 40103 OVERTIME		1,000.00
13202 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		900.00
Tool allowance ⁽³⁾		
13202 41210 EMPLOYEE RELATED INSURANCE		1,378.00
Life Insurance	595.00	
Long Term Disability Insurance	783.00	
13202 41230 FICA & RETIREMENT		28,254.00
FICA & Medicare	16,414.00	
Defined Contribution 401(a) Plan contributions	11,840.00	
13202 42301 OFFICE SUPPLIES		200.00
Copy/Printer Paper	60.00	
General Office Supplies	60.00	
Toner & supplies for printer, fax, & copier	80.00	
13202 42323 PROTECTIVE CLOTHING & SAFETY EQUIPMENT		1,160.00
OSHA Safety Shoes	800.00	
Rain Gear, Boots, Gloves for Steam Cleaning	100.00	
Safety Glasses, Chemical Glasses, Shields	60.00	
Welding, Cutting, Grinding Protective Equipment	200.00	
13202 42331 CUSTODIAL/MAINTENANCE SUPPLIES		1,000.00
Paper towels, toilet paper, light bulbs, ballast, keys, soaps & cleaners for Fleet & Highway		

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
13202 42341 FLEET REPAIR & MAINTENANCE SUPPLIES ⁽¹³⁾		30,000.00
Nuts, bolts, hose clamps, wire connectors, heat shrink, tape, motor oil, hydraulic oil, ATF, gear lube, chassis grease, antifreeze & oil analysis	12,000.00	
Chemical - oil, starter fluid, brake fluid, antifreeze, lubricants, sealants, paints, etc.	18,000.00	
13202 43213 MILEAGE, TRAINING & MEETINGS		150.00
Videos, literature & other training material. Mileage @ 50.5 cents per mile		
13202 43258 PROFESSIONAL MEMBERSHIPS		200.00
Motor Transport Association Membership for Town-wide drug and alcohol testing		
13202 44208 PROFESSIONAL SERVICES		300.00
Random drug tests (5)		
13202 44223 SERVICE CONTRACTS (Town Garage)		5,695.00
Oil & water separator cleaning	1,800.00	
Water cooler	200.00	
Fire extinguisher inspection & refill	200.00	
Service & monitoring of burglar & fire alarms	717.00	
Hazardous waste removal and testing fees	119.00	
Furnace maintenance	400.00	
Overhead hoist inspections -- OSHA mandated	575.00	
Parts washer service contract	1,130.00	
Internet	554.00	
13202 44238 UNIFORM RENTALS		2,989.00
Uniforms	1,649.00	
Cloth wipers 52 weeks	1,000.00	
Uniform Repair Insurance.	340.00	
13202 45216 TELEPHONE		900.00
13202 45221 FUEL/HEATING		9,770.00
Propane for Town Garage heat	5,265.00	
Propane for Highway Dept. Wash Bay heat	1,755.00	
Heating oil for Highway work shop and Fleet steam cleaning bay	2,750.00	
13202 45622 ELECTRICITY		11,000.00
Electric for Town Garage, wash bay, salt shed & Police parking garage		

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
13202 46224 EQUIPMENT REPAIRS		2,000.00
Gas & diesel pumps -- annual maintenance, hose and nozzle replacement	1,500.00	
Testing of in-ground gas and diesel tanks -- EPA/DEP requirement	500.00	
13202 46226 BUILDING REPAIRS (Town Garage)		5,500.00
Interior/exterior maintenance	1,000.00	
Interior/exterior maintenance -- salt shed & wash bay	1,000.00	
Interior/exterior maintenance -- Police parking garage	500.00	
Installation of shower & additional toilet	1,000.00	
Severe below grade cinder block and foundation repairs	2,000.00	
13202 46390 VEHICLE MAINTENANCE & FUEL		13,000.00
Gas/Diesel for Water Dept.	7,000.00	
Gas/Diesel for Fleet Maintenance	500.00	
Vehicle Repairs for Fleet Maintenance	5,500.00	
	TOTAL FLEET MAINTENANCE	327,770.00

⁽¹⁾ Reclassification from Other Regular & Part-time Payroll

⁽³⁾ Reclassification from Miscellaneous Payroll

⁽¹³⁾ Reclassification from Other Purchased Supplies

⁽¹⁵⁾ Union Contract in Negotiation -- Potential Raises Included in Board of Finance Contract Settlements

⁽¹⁶⁾ Union Contract in Negotiation -- Potential Raises/Benefits Included

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
13204 SNOW REMOVAL		
13204 40103 OVERTIME		75,000.00
Town Crew - snow removal ⁽¹²⁾		
13204 41230 FICA		5,738.00
FICA & Medicare		
13204 42333 SAND SALT GRAVEL		110,028.00
Sand	4,788.00	
Treated salt delivered	73,440.00	
Treated salt	18,360.00	
White Salt -- Park & Rec parking lots	11,640.00	
Icemelt -- Park & Rec sidewalks	1,800.00	
13204 42340 OTHER PURCHASED SUPPLIES		9,803.00
Mail boxes and posts	1,350.00	
Snow Plow cutting edges	3,762.00	
Meals for town crew during snow storms	4,441.00	
Tools for parks and rec crew - shovels & spreaders	250.00	
13204 44208 PROFESSIONAL SERVICES		40,314.00
Hired trucks, sanders, drivers		
	TOTAL SNOW REMOVAL	240,883.00

⁽¹²⁾ Reclassification from Regular Payroll

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
13301 <u>ENGINEERING</u>		
13301 40101 REGULAR PAYROLL		73,972.00
Town Engineer ⁽¹⁵⁾	73,372.00	
Longevity	600.00	
13301 41210 EMPLOYEE RELATED INSURANCE		383.00
Life Insurance	203.00	
Long Term Disability Insurance	180.00	
13301 41230 FICA & RETIREMENT		10,795.00
FICA & Medicare	5,659.00	
Defined Contribution 401 (a) Plan contributions	5,136.00	
13301 42233 COPIER		630.00
Monthly lease ⁽¹⁴⁾	390.00	
Supplies ⁽¹⁴⁾	240.00	
13301 42301 OFFICE SUPPLIES⁽¹⁴⁾		445.00
13301 42340 OTHER PURCHASED SUPPLIES		100.00
Batteries, film & film developing for photographs		
13301 43213 MILEAGE, TRAINING & MEETINGS		3,503.00
Inspections, meetings, & workshops mileage - 5,550 miles @ 50.5 cents/mile	2,803.00	
Job related continuing education, i.e. Storm Water & Pavement Management classes	700.00	
13301 43258 PROFESSIONAL MEMBERSHIPS		650.00
Professional Registration Fees & Membership dues, such as CASHO, ASCE & PE license		
TOTAL ENGINEERING		90,478.00

⁽¹⁴⁾ Shared Costs -- Planning & Code Administration, Engineering, & Health

⁽¹⁵⁾ Union Contract in Negotiation -- Potential Raises Included in Board of Finance Contract Settlements

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
13601 <u>TRANSFER STATION</u>		
13601 40101 <i>REGULAR PAYROLL</i>		56,581.00
Transfer Station Operator - Step 4 (8 hrs/day) ⁽¹⁾ ⁽¹⁶⁾	35,329.00	
Equipment Operator - Step 4 (8 hrs/day, 157 days - shared w/Fleet Maintenance) ⁽¹⁾ ⁽¹⁶⁾	21,252.00	
13601 40103 <i>OVERTIME</i>		14,447.00
Saturday (8 hrs/day, 52 weeks)	11,940.00	
Overtime (not Saturday)	2,060.00	
Task Force Clerk - 8 meetings, 2 hrs/meeting	447.00	
13601 41210 <i>EMPLOYEE RELATED INSURANCE</i>		437.00
Life Insurance	185.00	
Long Term Disability	252.00	
13601 41230 <i>FICA & RETIREMENT</i>		8,262.00
FICA & Medicare	5,433.00	
Defined Contribution 401(a) Plan contributions	2,829.00	
13601 42301 <i>OFFICE SUPPLIES</i>		250.00
Cash register supplies, wasp spray, garbage bags and rags, etc.		
13601 42323 <i>PROTECTIVE CLOTHING& SAFETY EQUIPMENT</i>		600.00
Safety boot allowance per union contract	400.00	
Gloves, dust mask, eye/ear protection, etc.	200.00	
13601 42340 <i>OTHER PURCHASED SUPPLIES</i>		2,100.00
Ladders, poles	300.00	
Hand tools - day to day maintenance	200.00	
Paint & paint supplies	100.00	
Sand, salt, gravel, cements, for station roads and pads, etc.	750.00	
Ground supplies - seed, fertilizer, erosion control mats, hay bales, etc.	750.00	

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
13601 43212 TRANSPORTATION		145,089.00
Town Dumpsters: 5/month	6,300.00	
Co. 2 Firehouse - 90 gal. msw/recyclables	340.00	
MSW - Transport: 10 pulls/month	11,400.00	
MSW - Disposal: 70 tons/month	61,320.00	
Comingled Bottles/Cans - Transport: 11 pulls/month	10,560.00	
Comingled Bottles/Cans - Disposal: 31 tons/month	4,929.00	
Mixed Paper - Transport: 10 pulls/month	9,600.00	
Mixed Paper - Disposal: 60 tons/month credit	(10,800.00)	
Bulky Waste - Transport: 8 pulls/month	7,680.00	
Bulky Waste - Disposal: 60 tons/month	46,800.00	
Scrap Metal - Disposal: 4 pulls/month	3,840.00	
Scrap Metal: 20 tons/month credit	(30,000.00)	
Tire - Transport/Disposal: 120 tires/month	5,760.00	
Waste Antifreeze - Transport/Disposal: 40 gallons/month	240.00	
CFC - Recovery/Appliance Disposal: 45 units/month	5,400.00	
Fluorescent Light - Disposal: 1400ft/month	840.00	
Electronics - Disposal: 5,000 lbs/month	10,200.00	
Library: 2 90 gal containers plus recyclables	680.00	
13601 43213 MILEAGE, TRAINING & MEETINGS		130.00
2 training courses		
13601 44208 PROFESSIONAL SERVICES		29,245.00
Quarterly monitoring	10,800.00	
Annual report/hydrogeologic study	2,000.00	
Contracted mowing services	4,500.00	
Contracted grinding services	10,500.00	
Staff physicals (2)	130.00	
Pulmonary check-up (1)	120.00	
Drug/alcohol monitoring	195.00	
General Discharge Permit - water quality monitoring	1,000.00	
13601 44223 SERVICE CONTRACTS		1,120.00
Portable restrooms	910.00	
Water cooler - monthly charge	120.00	
Annual fire extinguisher services	90.00	
13601 44238 UNIFORM RENTALS		728.00
2 employees, 52 weeks		

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
13601 44259 LANDFILL OPERATION		1,000.00
Permits (operating & scale), registration, incidental expenses		
13601 44270 SEPTAGE DISPOSAL FACILITY		13,300.00
Annual Fee to East Hampton for Colchester's share of septage disposal facility		
13601 45216 TELEPHONE		492.00
13601 45622 ELECTRICITY		1,200.00
13601 46226 BUILDING REPAIRS		1,500.00
Repairs to tipping pad railings and posts, gatehouse, garage, storage areas, etc.		
13601 46228 HOUSEHOLD HAZARD DISPOSAL		10,000.00
Household Hazardous Waste program -- Colchester's share		
13601 46390 VEHICLE MAINTENANCE & FUEL		10,500.00
Gasoline/Diesel	2,500.00	
Equipment Repair Parts (boom, tires. Etc.)	8,000.00	
TOTAL TRANSFER STATION		296,981.00

⁽¹⁾ Reclassification from Other Regular & Part-time Payroll

⁽¹⁶⁾ Union Contract in Negotiation -- Potential Raises/Benefits Included

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
14101 SOCIAL SERVICES		
14101 40101 REGULAR PAYROLL		19,941.00
Social Services Director (20 hrs/wk)		
14101 40103 OVERTIME		1,500.00
Overtime - First Selectman must pre-approve		
14101 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		6,552.00
Part-time Clerk - 10.5 hrs/week, 52 weeks ⁽¹⁾		
14101 41210 EMPLOYEE RELATED INSURANCE		135.00
Life Insurance 50%-Social Services & 50%-Library	64.00	
LTD Insurance 50%-Social Services & 50%-Library	71.00	
14101 41230 FICA & RETIREMENT		3,340.00
FICA & Medicare	2,143.00	
Defined Contribution 401(a) Plan contributions	1,197.00	
14101 42233 COPIER		60.00
Copier supplies - paper, toner, etc.		
14101 42301 OFFICE SUPPLIES		550.00
General office supplies - paper, pens, file folders, note pads, telephone logs, etc.		
14101 43213 MILEAGE, TRAINING & MEETINGS		1,600.00
Mileage to pick up food bank donations, social services, speak at local organizations, meetings	1,360.00	
Mileage to monthly CT Local Administrators Social Services - updates to State regulations, new programs	240.00	
14101 43258 PROFESSIONAL MEMBERSHIPS		100.00
CT Local Administrators of Social Services - State updates regarding programs & services		
14101 44217 POSTAGE		300.00
Mailing to clients and other agencies		

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
14101 45216 TELEPHONE		1,341.00
Monthly base charges	840.00	
Long distance	120.00	
Fax line	321.00	
Installation of fax line - one-time charge	60.00	
TOTAL SOCIAL SERVICES		35,419.00

⁽¹⁾ Reclassification from Other Regular & Part-time Payroll

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
14102 YOUTH SERVICES		
14102 40101 REGULAR PAYROLL		166,348.00
Youth Services Director ⁽¹⁵⁾	49,335.00	
Program Coordinator II (7 hrs/day) ⁽³⁾	40,797.00	
Program Coordinator II (7 hrs/day) ⁽³⁾	40,797.00	
Administrative Assistant (7 hrs/day) ⁽³⁾	34,019.00	
Longevity	1,400.00	
14102 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		11,520.00
YSB Center Supervisor (4 hrs/day, 87 days) ⁽³⁾	4,872.00	
YSB Center Supervisor (3 hrs/day, 87 days) ⁽³⁾	3,422.00	
YSB Center Supervisor (3 hrs/day, 87 days) ⁽³⁾	3,226.00	
14102 41210 EMPLOYEE RELATED INSURANCE		1,312.00
Life insurance.	618.00	
Long term disability insurance.	694.00	
14102 41230 FICA & RETIREMENT		23,998.00
FICA & Medicare	13,608.00	
Defined Contribution 401(a) Plan contributions	10,390.00	
14102 42301 OFFICE SUPPLIES		1,800.00
14102 42331 CUSTODIAL/MAINTENANCE SUPPLIES		200.00
Cleaning and bathroom supplies for Youth Center		
14102 43213 MILEAGE, TRAINING & MEETINGS		2,616.00
Programs, meetings, & conferences -- 3,200 miles @ 50.5 cents/mile	1,616.00	
Registration Fees - CYSA Annual Conference & workshops; classes - youth trends, parent ed, program development	1,000.00	
14102 43258 PROFESSIONAL MEMBERSHIPS		565.00
CT Youth Services Association	500.00	
Community Coalition for Children	50.00	
CT Clearinghouse	15.00	
Magazine/Newspaper Subscriptions ⁽²⁶⁾	0.00	

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
14102 43342 SUBSCRIPTIONS		105.00
Youth Today subscription ⁽⁸⁾	30.00	
Magazine subscriptions for Youth Center ⁽⁸⁾	75.00	
14102 44208 PROFESSIONAL SERVICES		205.00
D.O.T. Physical for Public Passenger licenses	65.00	
Fingerprinting & Background Checks for Public Passenger License	50.00	
Fees For Public Passenger Endorsement to DMV ⁽¹⁹⁾	90.00	
14102 44217 POSTAGE		1,620.00
Monthly postage fees		
Mailing monthly newsletters and youth registration forms		
14102 44223 SERVICE CONTRACTS (Youth Center)		1,505.00
Annual fire extinguisher inspections, repairs & replacement	150.00	
Annual 911 fee	150.00	
Cooler rental & water	180.00	
Security & fire alarm contracts - monitoring & repair	600.00	
Boiler inspection and maintenance	425.00	
Youth Center maintenance ⁽²⁰⁾	0.00	
14102 44232 PRINTING & PUBLICATIONS		2,200.00
Monthly newsletter, brochures, advertising materials, copies		
14102 45216 TELEPHONE		2,220.00
Town Hall Offices	720.00	
Monthly cell phone service - trips, emergency contact	540.00	
Youth Center Phone	480.00	
DSL service	480.00	
14102 45221 FUEL/HEATING (Youth Center)		3,850.00
Heating oil		
14102 45622 ELECTRICITY (Youth Center)		1,440.00
14102 46226 BUILDING REPAIRS (Youth Center)		1,000.00
Plumbing, heating, electrical, etc.		

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
14102 46390 VEHICLE MAINTENANCE & FUEL		3,600.00
Repairs, parts, and maintenance	1,000.00	
Gasoline	2,200.00	
Auto Care	400.00	
 14102 47282 PROGRAMS		 14,500.00
Youth programs, curriculum, videos, materials, supplies, refreshments, etc.		
TOTAL YOUTH SERVICES		240,604.00

- ⁽³⁾ Reclassification from Miscellaneous Payroll
- ⁽⁸⁾ Reclassification from Professional Memberships
- ⁽¹⁵⁾ Union Contract in Negotiation -- Potential Raises Included in Board of Finance Contract Settlements
- ⁽¹⁹⁾ Reclassification from Driver Licenses
- ⁽²⁰⁾ Reallocation to Facilities part-time Custodian
- ⁽²⁶⁾ Reclassification to Subscriptions

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
14200 <u>HEALTH & SAFETY COMMITTEE</u>		
14200 42301 OFFICE SUPPLIES		150.00
General office & meeting supplies		
14200 42340 OTHER PURCHASED SUPPLIES		340.00
First aid kits or refills, videos, materials for training seminars, etc.		
14200 43213 MILEAGE, TRAINING & MEETINGS		700.00
Health & safety workshops & updates, i.e. CPR, First Aid, OSHA		
14200 44232 PRINTING & PUBLICATIONS		100.00
Forms, booklets, and employee notifications		
14200 47282 PROGRAMS		1,000.00
Employee health and safety incentive programs		
TOTAL HEALTH & SAFETY COMMITTEE		2,290.00

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
14201 <u>HEALTH</u>		
14201 40101 REGULAR PAYROLL		129,842.00
Health Director	69,854.00	
Sanitarian ⁽³⁾	46,422.00	
Clerk (2.5 hrs/day) ⁽³⁾	12,098.00	
Town Safety Officer (1 hr/week) - new position request	968.00	
Longevity	500.00	
14201 41210 EMPLOYEE RELATED INSURANCE		734.00
Life insurance.	319.00	
Long Term Disability insurance.	415.00	
14201 41230 FICA & RETIREMENT		17,316.00
FICA & Medicare	9,941.00	
Defined Contribution 401(a) Plan contributions	7,375.00	
14201 42233 COPIER		1,245.00
Monthly lease & supplies ⁽¹⁴⁾		
14201 42301 OFFICE SUPPLIES⁽¹⁴⁾		980.00
14201 42323 PROTECTIVE CLOTHING & SAFETY EQUIPMENT		75.00
Boots, foul weather gear, safety wear, etc.		
14201 42340 OTHER PURCHASED SUPPLIES		1,000.00
Field books,shovel, alcohol wipes, thermocouple, health education & food training materials		
14201 43213 MILEAGE, TRAINING & MEETINGS		2,613.00
Training/certification classes, field work, meetings, conferences. Includes meetings at State Health Department and other region health departments.		
Mileage @ 50.5 cents/mile	1,313.00	
Attendance at professional certification courses, and annual conferences	1,300.00	

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
14201 43258 PROFESSIONAL MEMBERSHIPS		808.00
CT Association of Health Directors	233.00	
National Association City County Health Officials	55.00	
Society Public Health Education	165.00	
CT Environmental Health Association	70.00	
Registered Sanitarian	40.00	
National Commission Health Education Credentialing	55.00	
National Environmental Health Association	190.00	
14201 44208 PROFESSIONAL SERVICES		3,250.00
Nursing services	2,250.00	
Vaccinations	1,000.00	
14201 44232 PRINTING & PUBLICATIONS		75.00
Forms, bulk printing, health education materials, public service announcements, etc.		
14201 45216 TELEPHONE		900.00
14201 46224 EQUIPMENT REPAIRS		100.00
Repair for thermocouple, etc.		
14201 46390 VEHICLE MAINTENANCE & FUEL		1,600.00
Repair and parts for CO-2	200.00	
Gasoline/Diesel	1,200.00	
Automotive care	200.00	
14201 48416 OFFICE EQUIPMENT		400.00
Replace office furniture		
	TOTAL HEALTH	160,938.00

⁽³⁾ Reclassification from Miscellaneous Payroll

⁽¹⁴⁾ Shared Costs -- Planning & Code Administration, Engineering, & Health

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
15101 CRAGIN LIBRARY		
15101 40101 REGULAR PAYROLL		362,037.00
Director	72,027.00	
Assistant Director (7 hrs/day) ⁽¹⁾	45,913.00	
Children's Librarian (7 hrs/day) ⁽¹⁾	47,392.00	
Reference/Adult Server (7 hrs/day) ⁽¹⁾	41,199.00	
Cataloger (7 hrs/day) ⁽¹⁾	32,722.00	
Reference (7 hrs/day) ⁽¹⁾	32,722.00	
Circulation Supervisor (7 hrs/day) ⁽¹⁾	31,991.00	
Children's Assistant (7 hrs/day) ⁽¹⁾	26,181.00	
Part-time Circulation Clerk (15 hrs/wk; total of 35 hrs/wk combined with Social Services) ⁽¹⁾	8,418.00	
Part-time Circulation Clerk (4 hrs/day) ⁽¹⁾	11,223.00	
Part-time Shelver (1.5 hrs/day) ⁽¹⁾	3,187.00	
Part-time Shelver (1.5 hrs/day) ⁽¹⁾	3,187.00	
Part-time Shelver (1.5 hrs/day) ⁽¹⁾	3,125.00	
Longevity	2,750.00	
15101 40103 OVERTIME		1,093.00
15101 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		800.00
Coverage for staff vacations, sick time, etc.		
15101 41210 EMPLOYEE RELATED INSURANCE		2,371.00
Life insurance	1,050.00	
Long Term Disability insurance	1,321.00	
15101 41230 FICA & RETIREMENT		47,838.00
FICA & Medicare	27,842.00	
Defined Contribution 401(a) Plan contributions	19,996.00	
15101 42233 COPIER		1,324.00
Annual lease		
15101 42301 OFFICE SUPPLIES		7,600.00
Copier and printer paper, toner, general office materials		
15101 42331 CUSTODIAL/MAINTENANCE SUPPLIES		5,780.00
Processing & repair materials, paper goods, janitorial supplies ⁽¹³⁾		

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
15101 42342 BOOKS, MAGAZINES & PERIODICALS		45,000.00
Fiction, nonfiction, reference, magazines, books on CD, music, etc.		
15101 43213 MILEAGE, TRAINING & MEETINGS		1,000.00
Workshops, continuing education, conferences mileage @ 50.5 cents/mile		
15101 43258 PROFESSIONAL MEMBERSHIPS		1,200.00
Local, state, and national organizations (CLA, CLC)		
15101 44217 POSTAGE		1,600.00
Business correspondence, overdue notices, etc.		
15101 44223 SERVICE CONTRACTS		11,342.00
Computer service and repair ⁽²¹⁾	0.00	
Copy machines	880.00	
Annual elevator service required by law	850.00	
Colchester emergency 911	120.00	
Sprinkler system service	600.00	
Catalog - circulation system	1,000.00	
Barcoding of materials	500.00	
Elevator inspections	150.00	
Fire alarm service and repair	400.00	
Fire alarm monitoring	216.00	
Security system service and repair	160.00	
Security system monitoring	216.00	
HVAC service and repair	1,300.00	
Precision roller - printer service ⁽²¹⁾	0.00	
Micro film service	450.00	
State Library - Info Anytime	400.00	
Software contracts - WINN & Deep Freeze	500.00	
Fire extinguisher service	600.00	
Carpet and window cleaning	2,000.00	
Additional service calls at contract rate	1,000.00	
15101 45216 TELEPHONE		2,900.00
Monthly telephone & long distance		
15101 45221 FUEL/HEATING		16,500.00
Heating oil		
15101 45222 WATER & SEWER		1,020.00

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
15101 45622 ELECTRICITY		40,000.00
15101 46224 EQUIPMENT REPAIRS		400.00
Minor office equipment repair		
15101 46226 BUILDING REPAIRS		2,000.00
Painting; minor plumbing, electrical, & heat repairs; ballasts		
15101 47282 PROGRAMS		500.00
Educational & cultural programs for all age groups		
15101 48404 MACHINERY & EQUIPMENT		300.00
Replacement of vacuum		
TOTAL CRAGIN LIBRARY		552,605.00

⁽¹⁾ Reclassification from Other Regular & Part-time Payroll

⁽¹³⁾ Reclassification from Other Purchased Supplies

⁽²¹⁾ Reclassification to Information Technology

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
15201 <u>PARKS & RECREATION</u>		
15201 40101 REGULAR PAYROLL		379,888.00
Director (70% Town/30% BOE)	44,558.00	
Program Coordinator (8 hrs/day)	46,626.00	
Administrative Assistant (7 hrs/day)	34,019.00	
Crew Leader - Step 9 (8 hrs/day) ⁽¹⁶⁾	51,115.00	
Maintainer II - Step 3 (8 hrs/day) ⁽¹⁶⁾	31,195.00	
Maintainer II - Step 6 (8 hrs/day) ⁽¹⁶⁾	33,074.00	
Maintainer II - Step 6 (8 hrs/day) ⁽¹⁶⁾	33,074.00	
Maintainer II - Step 3 (8 hrs/day) ⁽¹⁶⁾	31,195.00	
Maintainer II - Step 7 (8 hrs/day) ⁽¹⁶⁾	33,763.00	
Maintainer III - Step 6 (8 hrs/day) ⁽¹⁶⁾	38,169.00	
Longevity	3,100.00	
15201 40103 OVERTIME		3,000.00
15201 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		9,000.00
Seasonal - Park Maintenance Crew ⁽³⁾		
15201 41210 EMPLOYEE RELATED INSURANCE		2,713.00
Life insurance.	1,180.00	
Long Term Disability insurance.	1,533.00	
15201 41230 FICA & RETIREMENT		50,073.00
FICA & Medicare	29,980.00	
Defined Contribution 401(a) Plan contributions	20,093.00	
15201 42233 COPIER		1,225.00
Annual lease	873.00	
Copier paper and supplies.	264.00	
Share of central copier expense	88.00	
15201 42301 OFFICE SUPPLIES		1,750.00
15201 42323 PROTECTIVE CLOTHING & SAFETY EQUIPMENT		2,000.00
Safety shoes	1,400.00	
Gloves - work, latex & waterproof; safety glasses, etc.	600.00	
15201 42331 CUSTODIAL/MAINTENANCE SUPPLIES		2,400.00
Custodial supplies for parks, garage & restrooms ⁽¹³⁾		

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
15201 42334 GROUNDS MAINTENANCE SUPPLIES		17,770.00
Infield clay mix, turface, topsoil, etc. ⁽¹³⁾	4,500.00	
Lime weed control & fertilizer ⁽¹³⁾	5,700.00	
Grass seed ⁽¹³⁾	4,300.00	
Bark mulch ⁽¹³⁾	1,885.00	
Trees, shrubs & plants ⁽¹³⁾	500.00	
Landscaping materials ⁽¹³⁾	385.00	
Chemicals for water filtration ⁽¹³⁾	500.00	
15201 42340 OTHER PURCHASED SUPPLIES		4,125.00
Custodial supplies for parks, garage & restrooms ⁽²²⁾	0.00	
Motor oil & lubricants.	50.00	
String, tape, etc.	500.00	
Paint & paint supplies	500.00	
Signs	1,000.00	
Hand tools & equipment.	1,575.00	
Ground maintenance supplies: Infield clay mix, turface, topsoil, etc. ⁽²³⁾	0.00	
Lime, weed control & fertilizer ⁽²³⁾	0.00	
Grass seed ⁽²³⁾	0.00	
Bark mulch ⁽²³⁾	0.00	
Trees, shrubs and plants ⁽²³⁾	0.00	
Landscaping materials ⁽²³⁾	0.00	
Chemicals for water filtration ⁽²³⁾	0.00	
Hardware (spikes, nets, parts, etc.)	500.00	
15201 42343 TECHNICAL REFERENCE MATERIALS ⁽²⁴⁾		150.00
15201 43213 MILEAGE, TRAINING & MEETINGS		1,605.00
Workshop & conference mileage @ 50.5 cents per mile.	505.00	
CT Recreation & Parks Association Conference	600.00	
Parks Crew Training	250.00	
Office Staff Training	250.00	
15201 43258 PROFESSIONAL MEMBERSHIPS		670.00
Professional certification renewal fee	15.00	
National Recreation & Parks Association	130.00	
New England Parks Association	25.00	
CT Recreation & Parks Association	395.00	
Colchester Business Association	80.00	
CT Parks Association	25.00	

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
15201 44208 PROFESSIONAL SERVICES		14,200.00
Landscaping/turf maintenance service	3,000.00	
Electrical services - repair for lights, gazebo, irrigation, etc.	4,000.00	
Locksmith services	200.00	
Fence - ongoing repairs gates & fences	5,000.00	
Irrigation repairs & winterization.	1,100.00	
Tree services	900.00	
15201 44217 POSTAGE		1,500.00
15201 44223 SERVICE CONTRACTS		5,965.00
Fire extinguisher service	100.00	
Parks garage security	540.00	
Recware (registration software)	2,000.00	
Portable toilet rental	3,000.00	
Remote lighting	200.00	
Website photo gallery	65.00	
Heater inspection	60.00	
15201 44231 ADVERTISING		150.00
Bid Advertising		
15201 44237 EQUIPMENT RENTAL		1,000.00
Leaf blowers, generators, light towers, etc.		
15201 44238 UNIFORM RENTALS		1,820.00
Maintenance Crew uniforms.		
15201 45216 TELEPHONE		5,081.00
Town hall share of base monthly fees (central line)	1,860.00	
Parks Garage/Camp Line	756.00	
Cell Phone - Park	315.00	
Cell Phone - Parks & Recreation Director	840.00	
Cell Phone - Program Director	600.00	
Cell Phone - Parks Maintenance Crew Leader	600.00	
On-Line Faxes (within computer)	110.00	
15201 45221 FUEL/HEATING		2,535.00
Parks Garage - Propane		
15201 45622 ELECTRICITY		30,000.00
Recplex/Garage - Electricity		

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
15201 46224 EQUIPMENT REPAIRS		1,000.00
General repairs on Park equipment	800.00	
Minor office equipment repair	200.00	
15201 46226 BUILDING REPAIRS		2,000.00
General repairs on Parks Garage, alarm, storage areas, dugouts, etc., includes plumbing, heating, electricity & carpentry		
15201 46229 OTHER REPAIR SERVICES		2,000.00
Repairs for picnic tables, bleachers, batting cages, equipment, scoreboards, etc.		
15201 46390 VEHICLE MAINTENANCE & FUEL		42,200.00
Equipment repair and parts.	21,000.00	
Gasoline/Diesel	20,000.00	
Automotive care	1,200.00	
TOTAL PARKS & RECREATION		585,820.00

- (13) Reclassification from Other Purchased Supplies
- (16) Union Contract in Negotiation -- Potential Raises/Benefits Included
- (22) Reclassification to Custodial/Maintenance Supplies
- (23) Reclassification to Grounds Maintenance Supplies
- (24) Reclassification from Books, Magazines, and Periodicals

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
15401 SENIOR SERVICES		
15401 40101 REGULAR PAYROLL		164,742.00
Director ⁽¹⁵⁾	50,369.00	
Program Coordinator (7.5 hrs/day) ⁽¹⁾	33,709.00	
Administrative Assistant (7.5 hrs/day) ⁽¹⁾	36,449.00	
Bus Driver (7 hrs/day) ⁽¹⁾	25,286.00	
Part-time bus driver (5 hrs/day) ⁽¹⁾	16,979.00	
Longevity	1,950.00	
15401 40103 OVERTIME		2,243.00
Shopping trips - 8 hrs/month ⁽¹⁾	1,993.00	
Driver overtime	250.00	
15401 40105 CONTRACTUAL TEMPORARY OCCASIONAL PAYROLL		4,103.00
Meeting Clerk - Commission on Aging - 12 meetings	720.00	
Substitute drivers to cover vacations, etc. ⁽³⁾	3,383.00	
15401 41210 EMPLOYEE RELATED INSURANCE		1,182.00
Life Insurance.	572.00	
Long Term Disability insurance.	610.00	
15401 41230 FICA & RETIREMENT		20,826.00
FICA & Medicare	13,090.00	
Defined Contribution 401(a) Plan contributions	7,736.00	
15401 42233 COPIER		1,052.00
Monthly lease - Oct-June	297.00	
Monthly lease - July-Sept	270.00	
Per copy charges	280.00	
Copier supplies.	175.00	
Share of central copier expense	30.00	
15401 42301 OFFICE SUPPLIES		1,082.00
Folders, paper goods, ink cartridges, appointment books, etc.		
15401 42331 CUSTODIAL/MAINTENANCE SUPPLIES		2,500.00
Kitchen and bath paper goods, janitorial supplies, building maintenance supplies		
15401 42332 PAINT & PAINT SUPPLIES		200.00

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
15401 42340 OTHER PURCHASED SUPPLIES		200.00
Health clinic supplies		
15401 43213 MILEAGE, TRAINING & MEETINGS		1,021.00
Mileage for home visits, meetings, training and conferences @ 50.5 cents per mile	102.00	
National Council on Aging/ASOA National conference registration fee	425.00	
Training for local and state programs	200.00	
Staff training, i.e. CPR and other safety & health training	294.00	
15401 43258 PROFESSIONAL MEMBERSHIPS		145.00
National Council on Aging annual membership fees ⁽²⁵⁾	95.00	
National Institute of Senior Centers annual membership fee ⁽²⁵⁾	50.00	
15401 44208 PROFESSIONAL SERVICES		910.00
Vehicle drivers physicals	260.00	
Random drug and alcohol testing for drivers	320.00	
Licenses for drivers - proper certification ⁽¹⁹⁾	330.00	
15401 44217 POSTAGE		350.00
Funding for mailings to clients, other agencies and service providers		
15401 44223 SERVICE CONTRACTS		3,132.00
911 Emergency dispatch - direct line to dispatch center	130.00	
Cleaning ⁽²⁰⁾	0.00	
Floor waxing - stripping/waxing of the floors twice a year	946.00	
Annual inspection and replacement of fire equipment	400.00	
Exterminator pest control	300.00	
Furnace/Air Conditioning/Water Heat Annual Cleaning	700.00	
Alarm service.	600.00	
Boiler/water heater inspection State of CT for safety	55.00	
Building rental - annual donation to the Bacon Board of Trustees	1.00	
15401 44232 PRINTING & PUBLICATIONS		303.00
Outreach information - pamphlets, survey welcome packets, promotional material, etc.		
15401 44296 SENIOR EMPLOYMENT PROGRAM		800.00
Senior job training program		

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
15401 45216 TELEPHONE		3,060.00
Phone service - 3 phone lines	1,680.00	
Fax	300.00	
Cellular phones - communication with drivers for client safety	600.00	
DSL Service	480.00	
15401 45221 FUEL/HEATING		11,351.00
Heating oil	11,000.00	
Propane for stove	351.00	
15401 45622 ELECTRICITY		7,860.00
15401 46226 BUILDING REPAIRS		500.00
Minor building repairs		
15401 46390 VEHICLE MAINTENANCE & FUEL		19,800.00
Equipment repair /parts	6,000.00	
Gasoline/Diesel	13,000.00	
Automotive care	800.00	
15401 47282 PROGRAMS		750.00
Supplies		
	TOTAL SENIOR SERVICES	248,112.00

(1) Reclassification from Other Regular & Part-time Payroll

(3) Reclassification from Miscellaneous Payroll

(15) Union Contract in Negotiation -- Potential Raises Included in Board of Finance Contract Settlements

(19) Reclassification from Driver Licenses

(20) Reallocation to Facilities part-time Custodian

(25) Reclassification from Mileage, Training, & Meetings

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
18101 <u>DEBT SERVICE</u>		
18101 49245 - BOND PRINCIPAL		2,935,000.00
Bonding 9/15/91 (Roads/Bacon Academy High School)	215,000.00	
Advance Refunding 5/15/97 (Roads/Town Hall/Schools GOB of 6/15/90 & 4/1/92)	905,000.00	
Bonding 6/15/01 (Refunding 1989 Library/Rec Complex/Cohen Land & 2001 Jackter/CIS & 2000 Portables)	395,000.00	
Advance Refunding 8/1/02 (1993 Roads & Bacon Academy) - Lot B Issue	500,000.00	
Bonding 8/1/02 (Jack Jackter/Library/Major Equipment/Recreation Field Lights)	275,000.00	
Bonding 6/15/05 (Pre K - Grade 2 School Construction Project)	645,000.00	
18101 49246 - BOND INTEREST		1,010,937.00
Bonding 9/15/91 (Roads/Bacon Academy High School)	42,310.00	
Advance Refunding 5/15/97 (Roads/Town Hall/Schools GOB of 6/15/90 & 4/1/92)	139,655.00	
Bonding 6/15/01 (Refunding 1989 Library/Rec Complex/Cohen Land & 2001 Jackter/CIS & 2000 Portables)	251,111.00	
Advance Refunding 8/1/02 (1993 Roads & Bacon Academy) - Lot B Issue	67,780.00	
Bonding 8/1/02 (Jack Jackter/Library/Major Equipment/Recreation Field Lights)	154,268.00	
Bonding 6/15/05 (Pre K - Grade 2 School Construction Project)	355,813.00	
TOTAL DEBT SERVICE		3,945,937.00

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

	<u>DETAIL AMOUNT</u>	<u>TOTAL</u>
18501 <u>TRANSFERS</u>		
18501 50474 - TRANSFER TO CAPITAL RESERVE Funding for reserve for capital		83,000.00
18501 50496 - ANIMAL CONTROL - TOWN FUNDING Funding for the Animal Control fund		57,281.00
18501 50500 - TRANSFER TO CAPITAL IMPROVEMENT PROGRAM Town Wide Revaluation		40,000.00
18501 50800 - TRANSFER TO BOE CAPITAL RESERVE School building maintenance		50,000.00
	TOTAL TRANSFERS	230,281.00
	TOTAL TOWN BUDGET	13,338,957.00

**TOWN OF COLCHESTER
FY 2008-2009 PROPOSED BUDGET - DETAIL REPORT**

DETAIL
AMOUNT

TOTAL

KEY

- (1) Reclassification from Other Regular & Part-time Payroll
- (2) Reclassification from Contractual, Temporary, Occasional Payroll
- (3) Reclassification from Miscellaneous Payroll
- (4) Reclassification from Central Services budget
- (5) Reclassification to Technical Reference Materials
- (6) Reclassification from Advertising
- (7) Reclassification from Senior Services
- (8) Reclassification from Professional Memberships
- (9) Reclassification from First Selectman
- (10) Includes Reclassification from Library
- (11) Reallocation from Senior & Youth Services Cleaning Contracts
- (12) Reclassification from Regular Payroll
- (13) Reclassification from Other Purchased Supplies
- (14) Shared Costs -- Planning & Code Administration, Engineering, & Health
- (15) Union Contract in Negotiation -- Potential Raises Included in Board of Finance Contract Settlements
- (16) Union Contract in Negotiation -- Potential Raises/Benefits Included
- (17) Reclassification to Contractual, Temporary, Occasional Payroll
- (18) Reclassification to Books, Magazines, and Periodicals
- (19) Reclassification from Driver Licenses
- (20) Reallocation to Facilities part-time Custodian
- (21) Reclassification to Information Technology
- (22) Reclassification to Custodial/Maintenance Supplies
- (23) Reclassification to Grounds Maintenance Supplies
- (24) Reclassification from Books, Magazines, and Periodicals
- (25) Reclassification from Mileage, Training, & Meetings
- (26) Reclassification to Subscriptions